

PHILLIPS FREE LIBRARY MEETING MINUTES
06.29.20

Meeting was called to order at 7:03pm.

Attending (Held via Zoom): Priscilla B-T, Meghan Gilbert, Bryn Carr, Heather Slade, Sarah Willsey, Kelly Brown, Mark Barrett, Jennifer Block

Approval of Minutes: M. Gilbert moved to approve, M. Barrett seconds. Motion passes.

Treasurer Report: Neither read nor approved.

Old Business:

- Provided an update on Curbside service.
- Revisited the sick leave policy and added that “paid sick leave will not be provided to employees voluntarily traveling to states which NYS requires a 14-day quarantine after returning home.” M. Barrett motioned to approve, J. Block seconds. Motion passes.

Director’s Report:

- Reviewed program statistics and what’s to come for summer reading.
 - Books were distributed to school for those students who plan on participating.
 - Will be in the form of a Zoom read along, story time, and discussion.
 - Are considering 1-2 limited outdoor in-person programs for August.

New Business:

- Plan for reopening for patrons:
 - Curbside pickup is working but is slow. People want to be able to browse.
 - Reopening pushed up one week to next Monday, July 6th.
 - Appointment only, however if it’s slow we will get rid of appointments.
 - 30 min slots; if people want to use computer and browse, can have an hour.
 - 8 appointments per hour, all spread out.
 - Books are quarantined for 1 week each after return.
- Returning to required hours: likely in September.
 - Hours will likely be as follows: M 10-6, T 10-7, W closed, Th 10-7, Sat 10-1 for a total of 35 hours.

Next Meeting: Monday, August 3, 2020 at 7pm

Motion to adjourn was made at 7:49pm by M. Gilbert, seconded by M. Barrett.