

PHILLIPS FREE LIBRARY MEETING MINUTES
09.20.2021

Meeting was called to order at 7:03pm.

Attending: Priscilla B-T, Meghan Gilbert, Bryn Carr, Heather Slade, Sarah Willsey, Kelly Brown, Meghan Aagaard, Jennifer Block

Approval of Minutes: M. Gilbert moves to approve. M. Aagaard seconds. Motion passes.

Treasurer's Report: S. Willsey moves to approve. B. Carr seconds. Motion passes.

Old Business:

- Covid update:
 - B. Carr moves to approve a revision to the Covid Policy, as follows: staff members may use paid Covid leave prior to using sick leave. H. Slade seconds. Motion passes.
 - H. Slade moves to approve the Airborne Disease Prevention Plan. J. Block seconds. Motion passes.

Director's Report:

- Statistics were read.
- Summer reading program was a success with over 270,000 pages read across 181 participants.
- Youth book clubs this fall will be in person with masks and social distancing. Most adult programs will be via Zoom. Programs will all move online if cases worsen.
- Per this year's fire inspection, the backdoor lock needs to be addressed and the emergency lights will be tested for 90 minutes.
- Food Pantry is going well and we are learning what people want.
- The Traveling Library has had a small turnout, but is expected to grow.
- Priscilla is scheduled to speak for Zonta next week.
- A Mindfulness Meditation workshop will be offered online, starting next week.
- Received a Poets and Writers grant to fund the workshop.
- Working with Elk's Club Operation Warm to collect hats and mittens to give to youth who receive coats.
- A yoga class will be offered in November and December with Jill Pace.

New Business:

- H. Slade moves to approve the FLLS Direct Access Plan. M. Gilbert seconds. Motion passes.
- H. Slade moves to approve the Office Remodel. M. Aagaard seconds. Motion passes.
- The Financial Policy draft was discussed and revised, and will be approved next month.

Next Meeting: Monday, October 18, 2021 at 7pm at the library.

Motion to adjourn was made at 8:12pm by M. Gilbert.