

PHILLIPS FREE LIBRARY MEETING MINUTES  
10.18.21

Meeting was called to order at 7:15pm.

**Attending:** Priscilla B-T, Bryn Carr, Sarah Willsey, Meghan Aagaard, Shari Powers, and Mark Barrett

**Approval of Minutes:** Will approve via email.

**Treasurer Report:** N/A

**Old Business:**

- M. Aagaard moves to approve the Financial Policy. S. Powers seconds. Motion passes.
- Discussed trustee terms.

**Director's Report:**

- Statistics were read.
- The food panty has been well received.
- The traveling library to Scott and Truxton has continued and attendance is growing.
- The Mindfulness Meditation workshop has been well attended.
- Will be doing a "lock-in" for Jr and Sr High writers this Friday from 5:30-8:30.
- *Reinventing Fairytales* with Katharine Howd Machan will be held on Oct 30.
- A knit-in took place last Saturday and over 100 hats have been collected. Collection will continue through the end of October.
- Karen Dudgeon will be offering a book discussion concerning trauma and its impact.
- Work has begun on Priscilla's office.

**New Business:**

- B. Carr moves to reapprove the Conflict of Interest Policy. S. Willsey seconds. Motion passes.
- Document Retention Policy will be revised and approved next month.
- M. Barrett moves to approve the Whistleblower Policy. M. Aagaard seconds. Motion passes.
- Will review the remaining policies next month: Sexual Harassment Prevention and Disaster/ Emergency Response.
- S. Willsey moves to approve the Fundraising Letter. S. Powers seconds. Motion passes.

**Next Meeting:** Monday, November 15, 2021 at 7pm at the library.

Motion to adjourn was made at 8:09pm by B. Carr.

Addendum [27-Oct]: M. Gilbert moves to approve September's meeting minutes via email. K. Brown seconds. Motion passes.