

PHILLIPS FREE LIBRARY MEETING MINUTES  
03.15.21

Meeting was called to order at 7:02pm.

**Attending:** Priscilla B-T, Meghan Gilbert, Bryn Carr, Heather Slade, Sarah Willsey, Kelly Brown, Meghan Aagaard, and Shari Powers

**Approval of Minutes:** M. Gilbert moves to approve. M. Aagaard seconds. Motion passes.

**Treasurer's Report:**

- N/A

**Old Business:**

- Pandemic management:
  - Started allowing people to sit inside; will be allowing tutors next week.

**Director's Report:**

- Overdrive downloadables have increased since year, material circulation has decreased, and programming is about the same as last month.
- Applied for two grants.
- New lights have arrived for the office improvements project.
- Start with Why project is underway; presentation to follow.

**New Business:**

- Start with Why presentation:
  - Background: Pricilla became director in 2007. Once the staff moved into the renovated library, many programs were started and public interest was high. In the last two years, business has begun to plateau. With the pandemic and recent occurrences, the staff is digging deep into the true purpose of the library. New mission and vision statements have been developed to better address why the library exists. A post-pandemic plan is also being developed by the staff.
  - H. Slade moves to approve the vision statement. S. Powers seconds. Motion passes.
  - M. Gilbert moves to approve the mission statement. B. Carr seconds. Motion passes.

**Next Meeting:** Monday, April 19, 2021 at 7pm at the library.

\*\*meeting date changed post-meeting to April 26.

Motion to adjourn was made at 7:31pm by M. Gilbert, seconded by B. Carr.