

PHILLIPS FREE LIBRARY MEETING MINUTES  
1.13.20

Meeting was called to order at 7:06pm.

**Attending:** Priscilla B-T, Meghan Gilbert, Heather Slade, Kelley Brown, Jennifer Block, Shari Powers

**Approval of Minutes:** Minutes were read and approved by Jennifer Block, seconded by Meghan Gilbert.

**Treasurer Report:** Heather reported on phenomenal gains this year for the endowment. Over \$487,000 gain for the 2019 calendar year.

**Old Business:**

- Homework Help Center Update: Martsje has taken over for Mary, with support from Marilyn Mayer. Third graders attend on Thursdays, and fourth and fifth graders attend on Fridays. Martsje and Marilyn plan to continue for the remainder of the year.
- New Member Selection and Recruitment Policy: Discussion of document. Priscilla added a line regarding when the number of board members drops below nine members. Additions/deletions were made to make the document clearer. Aside from Priscilla: would be helpful to Priscilla for committees to be formed again (ie. Building, Personnel). Motion to approve policy with changes: Meghan Gilbert. Seconded by: Heather Slade. Pass 6-0.

**Director's Report:**

- Circulation higher in November and December than the previous year. Fluctuation occurring throughout the year.
- Hoopla is no longer available.
- Discussion of various programs.
- Donations: \$4,490 from letter campaign.
- Nick Renzi donated \$6000 for tech programs.
- David Kreh donated \$2000 for author visit.

**New Business:**

- Rosen Book Club Grant Update: Priscilla is almost done writing - due next week. In the past, she has always included a few other districts. Will include again and try to have a new component where students will interact with each other (ie. pen pals and write about the books in their book club). Summer School component as well - Read Along Book Club.

- Budget/Tax Cap Discussion: Will start working on budget in February. Do we want to override the tax cap again? No, stay within tax cap for this year.
- Employee Update: Martsje is interested in getting her MLS degree in Library Science.

**Next Meeting:** Monday, February 10th at 7pm.

Motion to adjourn was made at 7:59 pm by Heather Slade , seconded by Meghan Gilbert .